



## City of Brookland, Arkansas City Council Meeting Minutes

**Date of Meeting:** August 12, 2025

**Type of Meeting:** Regular

**Called to order at:** 7:00 PM by Mayor Kenneth Jones

COUNCIL MEMBER ATTENDANCE: (P = Present A = Absent)					
David Gambill	P	Jason Cooper	P	Mayor Kenneth Jones	P
Pamela McGee	P	Lachelle Sipes	P	Attorney Kevin Orr	P
Candice Bishop	P	Wilson Shipman	P	Clerk/Treas. Julie Thomas	P

### **Previous meeting minutes:**

**Motion by:** Jason Cooper

**Second by:** David Gambill

**To:** Approve the Brookland City Council meeting minutes dated July 8, 2025, as written

**Discussion:** None

**For:** 6      **Against:** 0      **Motion:** Passed 6-0

**Motion by:** Jason Cooper

**Second by:** David Gambill

**To:** Approve the Brookland City Council Special meeting minutes dated August 4, 2025, as written

**Discussion:** None

**For:** 6      **Against:** 0      **Motion:** Passed 6-0

### **New Business:**

#### **1. Vector Disease Control – Mosquito Report:**

Mayor Jones presented the council with the most recent mosquito report received by Vector Disease Control. No questions or comments on this report.

#### **2. Resolution 2025-17 – Amending General, Street, and Utility Fund Budgets:**

\*Attorney Kevin Orr read aloud Resolution 2025-17 in its entirety.

**Motion by:** Jason Cooper

**Second by:** David Gambill

**To:** Adopt Resolution 2025-17 as written

**Discussion:** None

**For:** 6      **Against:** 0      **Motion:** Passed 6-0

Mayor Jones explained to the council about an expense in the General Fund related to a tornado siren that was damaged by lightning, with an insurance claim filed to cover the cost of replacement.

Jones also noted an amount in the Utility Fund that serves as a 5 % reserve fund for sewer. Jones added that water and sewer reserve funds now have to be kept separate.

**3. Kristy Barnes – wants to talk to the council about son being arrested and vehicle being towed:**

No one was present to speak on this issue.

**4. Wade Shapp, Code Enforcement Officer – 127 Brady Lane Condemnation:**

Wade Shapp, City of Brookland Code Enforcement Officer, came before the council to discuss the condemnation of property located @ 127 Brady Lane. Shapp reminded the council about all the steps taken by the city to improve the situation, to no avail. Shapp also provided a detailed written timeline of the city's actions and responses from the property owner. Shapp confirmed to the council that the condemnation is set to occur on August 26, 2026.

**5. Review Brookland Utilities 2024 Year End audit by Thomas, Speight, & Noble:**

**Motion by:** Jason Cooper

**Second by:** David Gambill

**To:** Accept the 2023 and 2024 Utility audits as presented

**Discussion:** None

**For: 6      Against: 0      Motion: Passed 6-0**

**Old Business:**

**1. Sportsplex Update:**

Mayor Jones gave the council an update on the sportsplex project. Jones reminded the council about the city's application for a grant, which was submitted on July 21, 2025, that would help to fully complete the sportsplex project and said he would update the council after the October application deadline. Jones also discussed other grants the city has recently applied for that would provide upgrades for a few things, including sewer expansion along HWY 49.

**2. Municipal Building Project update:**

Mike Bishop, City of Brookland engineer gave the council an update on the progress of the municipal building project. Bishop went over the major components that have been completed.

**3. Monthly financials for General, Street, and Utility Funds:**

July 2025	General Fund:	Street Fund:	Utility Fund:
<b>Beginning Balance:</b>	\$546,674.95	\$158,035.56	\$548,835.71
<b>Ending Balance:</b>	\$552,251.02	\$151,898.36	\$548,126.03

**4. Add water meter issue to agenda (113 S. Oak Street):**

Mayor Jones asked the council to add an item to the meeting agenda.

**Motion by:** Jason Cooper

**Second by:** David Gambill

**To:** Add water meter issue to the meeting agenda

**Discussion:** None

**For: 6      Against: 0      Motion: Passed 6-0**

Mayor Jones informed the council about a damaged water meter on property located @ 113 S. Oak Street and explained that there needs to be a determination about the liability for repairs to the

water meter. Jones added that the property owner is Chad Waggoner, however, the mowing company was hired by the landlord. After some discussion and reference to Ordinance 2016-20 by Attorney Kevin Orr, it was determined that the property owner is liable for the cost of repairs or replacement from a damaged water meter. Jones included a written estimate for the cost of repairs at \$241.93 and noted that he would include a copy of the Ordinance when mailed.

5. Mayor Jones said that completed the agenda for the meeting and asked the council if they had anything to add.

**6. Wilson Shipman – Ditches in the city:**

Council member Wilson Shipman asked the mayor about several ditches that need to be cleaned out around the city. Mayor Jones informed Shipman that the city has cleaned up the ditches that are along city streets, however, those not cleaned up by the city run along private property.

**7. Steve Phillips – Shipping containers in the city:**

Steve Phillips, Chairman of the Brookland Planning and Zoning Commission, came before the council to ask about the use of shipping containers in the city, in response to recent inquiries from citizens and business owners. Mayor Jones explained that shipping containers can be used as long as they are in compliance with zoning requirements as outlined in the City of Brookland Zoning Code.

8. Mayor Jones asked if there was anything else from the audience. There was none.

Mayor Jones asked for a motion to adjourn the meeting.

**Motion by:** Wilson Shipman

**Second by:** Jason Cooper

**To:** Adjourn the meeting

**For:** 6      **Against:** 0      **Motion:** Passed 6-0

**Meeting adjourned at:** 7:46 PM

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Kenneth Jones, Mayor

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Julie Thomas, City Clerk/Treasurer